

Building and Grounds Committee

MINUTES

Wednesday, August 7, 2019

1. **Call to Order**

Meeting was called to order by Payne at 8:30 a.m.

2. **Roll Call**

Greg David, Roger Lindl, Laura Payne and Mary Roberts.

Excused: Jim Schroeder

Others Present: Ben Wehmeier and County Administrator; Supervisor Joan Fitzgerald and Frankie Fuller.

3. **Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes were made

5. **Public Comment**

None

6. **Communications**

None

7. **Approval of May 1, 2019 Building and Grounds Committee minutes**

Minutes were provided for review.

Motion by David/Lindl to approve the May 1, 2019 Building and Grounds Committee minutes as printed. Motion passed 4-0.

8. **Discussion and possible action to accept the low bid for the courthouse elevator renovation**

Bid information was provided for review. Two bids were received from MEI Total Elevator Solutions and KONE, Inc. It is recommended that we replace the jack assembly and use contingency funds to cover other alternates listed in the proposals as needed in the courthouse elevator modernization project.

Motion by David/Lindl to move forward with KONE, Inc. and forward a resolution to the County Board for their consideration. Motion passed 4-0.

9. **Discussion on county facilities**

Wehmeier talked about current issues in our county facilities and how we can prepare for and complete the maintenance that is needed. Wehmeier met with a contractor to help us develop a plan to prioritize and fund the projects. Wehmeier is looking for some direction from the committee on how to move forward. Renovating vs. new construction was discussed. It was suggested that we present these options to the County Board at the October meeting. No action taken.

10. **Discussion and possible action to authorize a contract with C3 Green Energy for the installation of a Powerhouse unit to the Jefferson County Courthouse**

Information was provided for review. Wehmeier talked about how this unit would benefit us.

Motion by Lindl/David to authorize a contract with C3 Green Energy for the installation of a Powerhouse unit to the Jefferson County Courthouse. Motion carried. 4-0.

11. **Financial Reports (YTD)**

- a. Central Services
- b. Management Information Systems (MIS)

Financial Reports were provided for review. No action taken.

12. **Discuss future meeting schedule. Set next meeting date:** September 4, 2019

13. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of Minutes from August 7, 2019
- b. Update on C3 Green Energy for the installation of a Powerhouse unit to the Jefferson County Courthouse
- c. Discussion on presentation to County Board in October

14. **Adjourn**

Motion by Roberts/David to adjourn at 9:23 a.m.